

dda exchange

The first year: April 1976 - April 1977

Some Facts and Figures

Number of issues 5

Number of copies requisitioned
 April 1976 325
 April 1977 600

VOLUME I (1976 - 3 issues)

Number of authors 56

Number of articles - O/DDA	17	
OC	7	
ODP	3	
OF	4	
OL	3	
OMS	6	
OP	10	
OS	3	
OTR	6	
DCI	1	
ICS	1	61

Number of Editorial Board Meetings 2

P&PD Estimate of Cost (January 1977 issue)

Camera Time	4
Layout	20
Plate	3
Press	8
Bindery	<u>12</u>

Manhours 47 + material = \$1,410

Copies 550

Average cost \$2.61 each

OFFICE OF COMMUNICATIONS

GS-14 or above

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

1. Might review distribution/availability: have not seen edition
for six months (at Hqs.)
2. I've been around quite a while. The DDA Exchange is the best
of the "newsletters" that I have seen, perhaps a bit too
"glossy"--giving the impression that it is expensive.

OFFICE OF COMMUNICATIONS

GS-10 thru GS-13

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

1. You seem to have a good mix with just about the right flavor for this type of publication. Keep it informal yet informative. I enjoy the articles and hope you keep it up!
 2. Well prepared, well received by this reader.
 3. The Exchange is an excellent way for young employees to become knowledgeable of the Directorate.
 4. Enjoy it very much.
 5. General topics as currently included are fine!
 6. Strongly object to the "CB" article; RF spectrum has monumental problems without further proliferation of gossip over the air and its encouragement. A "fog-indexer" of "dda exchange" shows words far too stilted.
-

OFFICE OF COMMUNICATIONS

GS-9 or below

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

OFFICE OF DATA PROCESSING

GS-14 or above

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

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1. Used now as a self-laudatory, self-congratulatory vehicle for current administration. It is terrible!
 2. Very little substance--a glossy^s showpiece--eliminate it.
 3. DDA comments should say ^{SOME THING} ~~something~~--take a stand--not just PR. "In Conclusion"--someone has time on their hands. Why the article on "CB"--waste of time.
 - ✓ 4. Some articles are of questionable value--i.e., use of WATS. Pictures need captions--it is very difficult to relate picture to article in many cases.
-

OFFICE OF DATA PROCESSING

GS-10 thru 13

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

-
1. Place definite captions with pictures. Tell us what we're seeing--not just the names of the people.
 - ✓ 2. Question #7 should have a "fair" category; ditto question #3. Exchange has too many articles that lack real substance. No point having articles that say nothing. Exchange is too "chatty" and too "newsletterish."
-
3. Make more copies available so that those who would like one of their own may have one.
 4. If you can't put out/coordinate anything but unclassified drivel, why bother - this could be a good rag - if there were any meat in it.
-
5. Any more unique problems or occurrences would be interesting --it was not so significant to us about that California fire but it was interesting.
-

OFFICE OF DATA PROCESSING

GS-9 or below

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

-
1. Any back issues in the CIA Library? If so, perhaps this small
mention in the Exchange.
-

OFFICE OF FINANCE

GS-14 or above

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

1. I think it should be carefully considered whether the publication should be continued in view of the apparent cost. Periodic DDA Newsletter of a much less formal nature might serve the same purpose at a fraction of the cost.
2. Let the Exchange cover topics outside DDA and the office.
3. DDA Exchange fills a void.
4. Keep it rolling; hope I can find time to contribute an article.
5. When I get the Exchange, I read it immediately so that it can be passed on, and I have a feeling that I am taking time that could better be spent on something else, and I wonder if the benefits are worth the time invested by the writers, editors and printers. Just an abstract feeling; no conclusion.
- ✓ 6. Continuing to publish--wider distribution.

OFFICE OF FINANCE

GS-10 thru 13

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

1. I find the type hard to read. Increased pictures in last issue improve booklet.
- ✓2. How about line "column in which employees can anonymously direct questions to the editor? The answers would come from responsible Agency officials. For example, Logistics would answer a query or complaint regarding parking facilities; training, a question regarding the availability of a course; ODP--computer service, etc., etc. NSA does this in a newsletter for their employees & it does clear the air in some areas.
3. Try to get the middle management and the new Agency employees to share their views of the Agency.
4. This publication was greatly admired in recent mid-career course by Directorate Personnel Discussing ways of bridging communications gap.
5. I would like to see one article per issue, generated outside the DDA, that would deal with the services and support rendered by the DDA components. The intent being that others might surface deficiencies not readily apparent to DDA personnel and provide a different viewpoint hopefully along with or leading to suggestions for improvement.
6. Shorten and publish more frequently i.e. every two months, currently, many people do not take time to read it.
7. Concerning #7, some articles could even be a bit longer and more inclusive. The general subjects are usually very interesting, but I wish that they weren't so general.

OFFICE OF FINANCE

GS-9 or below

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

✓1. Very down to earth.

2. If published more frequently information would be more timely.
Continue use of pictures. Helps to have a face to put a name
to.

3. How about an article on "Did you know . . ."

OFFICE OF LOGISTICS

GS-14 or above

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

1. Emphasize that is it available for release to personnel at all levels (grades) in the DDA.
 2. Put life in it. Make personnel look forward to its publication. End each article with an "inside" DDA funny ~~on~~ an event or personality. How about a crossword puzzle asking questions on DDA structure, functions and personnel.
 3. Any knowledge is golden. Keep up the flow.
-
4. Too much self congratulations! We are getting bogged down in "communication" most of which conveys little information.
-

OFFICE OF LOGISTICS

GS-10 thru 13

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

1. Possibly more often!
 2. Do not believe the cost in \$ and employee time can be justified by the final product which is of very limited interest.
 3. Fire provided info and insight not previously available. The article on cooperative training was self serving. The program results sound like a bust. Why not admit it and find out why.
 4. Excellent publication in its present format.
-
5. Change the type font to one more readable. Suggest also changing the size (dimensions) to standard 8 x 10-1/2.
-

OFFICE OF LOGISTICS

GS-9 or below

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

1. An excellent vehicle for providing employees with interesting
& informative data on DDA activities. Keep up the good work.

OFFICE OF MEDICAL SERVICES

GS-14 or above

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

OFFICE OF MEDICAL SERVICES

GS-10 thru 13

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

- ✓ 1. Some articles are not informative at all beyond saying "something has occurred," e.g., DDC Division Chiefs' Conf., minority career day, Senior Rotation Program, "Innovation,"--planning, creativity and initiative.

OFFICE OF MEDICAL SERVICES

GS-9 or below

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

1. It is an interesting, attractively done publication.

OFFICE OF PERSONNEL

GS-14 or above

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

1. Keep up the good work!
 2. Keep up the good work; it's a worthwhile publication.
 - ✓ 3. Total waste of money--discontinue publication.
-

4. Put in pictures of the authors of the articles.
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OFFICE OF PERSONNEL

GS-10 thru 13

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

1. Think it is very good communication magazine.
2. Publish it every six months.
3. Suggest less frequency of publication so people don't feel forced to cover up with an article whether or not they have anything to say. In some cases articles could be longer, where subject requires. Articles should be more specific, "meatier." Now some of them are so general, they're placid. Let's cut out the waste of paper with the much too wide margins.
4. Suggest increased use of pictures of the authors, participants of the articles, etc.
5. It is a waste of money given tight money situation in Federal Government.
- ✓ 6. Only one--use of complete page--seems a waste to only utilize 2/3 of a page--keep up the good work.
7. An excellent means of learning more about the various components within the DDA.

OFFICE OF PERSONNEL

GS-9 or below

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

1. Would like to contribute to Exchange but unsure as to what topics are acceptable.
2. Think it is good and is "needed" to further understanding of DDA Offices.
3. What does the history of the CB radio have to do with the Agency and DDA/OC, and how does this relate to the DDA. Most of the articles relate directly to the DDA and the Agency.
4. I recommend monthly publication, in shorter form if necessary.
- ✓5. I fail to see the significance of the history of the CB; I feel it's totally unrelated to the Agency and the DDA.

OFFICE OF SECURITY

GS-14 or above

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

1. Eliminate as soon as possible.
2. To my knowledge nearly no one reads this publication.
3. Some art work--as opposed to photographs only--could enhance the visible impact. Photos and print seem quite staid for the lively nature of this publication.
- ✓ 4. I find the publication of minor value and have very limited time to read it. Possibly it is of greater value to those who have the time to read it fully.
5. Would like to see articles re changes in various offices (OC use of ~~Sattelite~~
SATELLITES)
6. I missed some of the earlier publications - perhaps not enough copies were distributed to the various components.

OFFICE OF SECURITY

GS-10 thru 13

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

1. Perhaps you may consider a periodic feature on an average DDA employee or job. Occasionally putting an employee of a lower level in the "lime-light" of the DDA Exchange.
2. Very interesting--keep up the good work
3. Direct communication is a worthy venture, but this magazine appears to be a publicity item which cannot possibly justify the cost.
4. I attempt to read this publication, but my interest is always immediately overcome by the obvious cost of this misadventure to myself and the taxpayer.
5. I think it's glossy drivel, a waste of money.
6. Re: too short articles on an interesting subject--the article just gets going, then ends.
- ✓ 7. I'm sure it's been said before, but this type of publication Agency-wide would be beneficial.
8. Keep it going it's excellent. As a source of info its not much good but information can be obtained in many ways and sometimes is precluded by "need to know" this Exchange is a source of inspiration and pride. Not info.

OFFICE OF SECURITY

GS-9 or below

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

1. Something on the order of the data exchange/intelligence studies digest combined.
2. I think it is a waste of government money.
- ✓ 3. Perhaps more photos--makes it more personal.

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4. Re-write articles might help--leads are poor or non-existent and don't encourage going on--this kind of item doesn't need to be so slick & expensive--more of a house organ might be better.
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OFFICE OF TRAINING

GS-14 or above

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

1. The articles are primarily PR-related--selling jobs--backslapping--
"see how good we are." These articles should augment the
skills of the employee--a "can do" "how to do" approach.
2. I find the concept behind Exchange to be meaningful. It
breaks down the provincialism which has developed over the
years in the DDA. An Agency-wide publication might do the
same thing for the various Directorates. Keep it up.
3. Seems terribly expensive; very slick. Does it have to be?
- ✓ 4. Too many photos of DDA management, meaningless shots which
neither illustrate nor add (finger dialing a phone, etc.),
and exterior shots of the Langley building.
5. Brevity is desirable, but superficiality- as in evident in
most articles - is not. Stop tracking all offices and take
a closer look at fewer subjects if you continue to publish.

OFFICE OF TRAINING

GS-10 thru 13

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

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1. Concerning writing style and readability; I believe the Exchange is often written in a high-blownl overly wordy style which detracts from its readability for a large number of employees. Please don't use a big word when a short one will do. I'd also suggest that articles be proofread VERY STRICTLY for correctness and uniformity. See pg. p3 (this edition), "Three Month's Duration"--WRONG--should be three months' duration.
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OFFICE OF TRAINING

GS-09 or below

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

1. Most people in the office who do read it comment that it's
a waste of time and money.

O/DDA

GS-14 or above

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

1. Keep up the good work.
2. Keep up the excellent work. I enjoy the Exchange very much.

3. After every reading of the DDA Exchange I have the feeling that this publication is like a promotion sales brochure or an annual report to the stockholders. It talks about the wonderful things we have done and the wonderful people we are. As an annual report (or in this case a quarterly report) to the stockholders, I feel it rates very high, but at the same time I wonder what has happened to the problems and difficulties faced by the various DDA offices every day. Would it be wrong to discuss some of the controversial issues, such as promotion headroom as it affects many young officers in contrast to 10 or 20 years ago? Is it worth discussing the problems experienced by components in destroying their records? How do we control the ADP boom under a money crunch? Could we include future subjects pointing out such difficult areas as implementation of 30 or even 20 years declassification requirements and a backlog of unanswered FOIA and Privacy requests, its cost to the taxpayer and drain on resources? Do we dare talk about the comparative opportunity for assignment, promotion opportunities, and management style between DDA offices? Can we talk about compliance and comparison between various career services with regard to the intent of the DDA Personnel Handbook? Could we talk about the lack of EEO progress within certain areas?

If the problem of budget cuts, ceiling cuts, limited promotion headroom are discussed in the open even where there may not be an apparent solution, at least there may be a better understanding throughout the DDA of the tough decisions that must be made by senior managers. We are a good organization and on our way to being better. However, I would hope that we are not so preoccupied with our successes as to avoid a dialogue in this publication of those real and difficult problems that managers and employees face every morning and often where the solution at times is just beyond the grasp. Who knows, if we present some of these problems in an open forum, such as the DDA Exchange we might just solicit some new ideas or better approaches to our current challenges.

O/DDA

GS-10 thru 13

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

1. This pub. should be made ~~a~~available to all Agency people--not just DDA. Keep up the excellent work!
- ✓ 2. It appears to me that more proofreading is required before items are approved for publication. The number of gross mistakes in grammar, punctuation and spelling is, in my opinion, embarrassingly high.

O/DDA

GS-9 or below

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION OF EXCHANGE.

- 1/ So many task forces & working groups are looking into so many subjects, the pub. may be the place to inform DDA at large about who's looking into what areas--others, not part of the formal group may have something to contribute.
2. I enjoy reading the "Exchange". Reading and Learning about the whole of DDA gives me a greater sense of belonging. Prior to the publications of Exchange my overall knowledge of the DDA was limited almost entirely to my individual office and those few offices composed of O/DDA.

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21. As the Chief of the Office Staff which interacts with various components of DDA - esp. ODP and OL - I find the publication provides useful background information on the DDA.
22. My response to this survey will be misleading because while the DDA provides no particular service for me, its content, style and purpose are commendatory. Long Agency experience and exposure to components outside my own office, makes me well aware of DDA programs and activities. How aware more junior personnel (in grade and tenure) are is a moot question and DDA may well serve an orientation/update purpose for this group. Because I believe it's target should be the "unexpected" employees, I would recommend a less expensive format and more copies. Semi-annual publication would also make some of the obvious fill-in articles unnecessary. As time goes on, there will be more and more requirements for that type of material; one can only describe certain established functions so many times.

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Other

GS-9 or below

PLEASE ADD ANY COMMENT OR SUGGESTION PERTAINING TO THE PUBLICATION
OF EXCHANGE.

OFFICE OF COMMUNICATIONS

GS-14 or above

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. New approved systems, regardless of office of origin. Exchange is one mechanism to spread the word to all levels who may be affected by such systems.
2. Case histories/classic support cases. Reader contribution column. More on senior Directorate personalities.
3. I think that the "spread" of interest areas is very good now.
4. Articles on what services are available within the various components of DDA which could be used by the individual components of DDA to provide a better service to our customers.

OFFICE OF COMMUNICATIONS

GS-10 thru 13

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. You might consider personality profiles of Office managers followed by interview comments from them on Directorate problems, successes, etc.
 2. Continue with current, general interest topics.
 3. Exchange seems to cover a broad range of subjects as it is now published. Since I am interested in all subjects, all subject areas will meet with my approval.
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4. None. I like the present mix of miscellaneous articles.
 5. Just keep the same variety you have with each component contributing.
-
6. None at present--but suggest that a form be included in each publication to allow suggestions to be forwarded easily. ✓
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OFFICE OF COMMUNICATIONS

GS-9 or below

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

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OFFICE OF DATA PROCESSING

GS-10 thru 13

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

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1. Expand to include Directorate-wide policy making decisions that may impact all or many of its Offices.
 2. Retirement systems.
 - ✓3. More on security; recruiting (profile of new employees), OTR Institute for Intelligence(sic?), procurement regulations; General Counsel activities relevant to DDA; job mobility at CIA, etc.
-

4. Current significant activities of each office.

5. How about some problems of day-to-day "survival" overseas--any unusual happenings?

OFFICE OF DATA PROCESSING

GS-9 or below

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. Fine Arts Commission--Headquarters Physical Plant.

OFFICE OF FINANCE

GS-14 or above

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

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1. Human interest experiences in everyday living outside the Office; interesting hobbies.
 2. Suggest future issues include brief function highlights of various divisions & branches within DDA (limit 2 pages). ✓
 3. Writing skills - a sorely needed but neglected tool; DDA support of the Intelligence Community Staff; should the DDA have its own overseas slots (positions)?
 4. How about a consolidated piece on advice and assistance available from OP, OS, OMS, EEO, etc., and even OGC, on personal matters? How about one guest writer each issue from outside DDA (IG, OGC, RI, Comptroller, etc.) about some of their functions and services which affect the Support environment.
 - ✓ 5. Brief reports from various committees functioning in DDA.
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OFFICE OF FINANCE

GS-10 thru 13

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

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1. Fine Arts Commission; Map service.
 2. Consolidated list of job vacancies (anticipated or current) in the DDA or in other parts of the Agency as applicable (i.e., other Agency positions which could be filled by DDA personnel.)
 - ✓ 3. Senate & House investigations of CIA--Interview with Admiral Turner.
-
4. Anything ^{PERTAINING} ~~Preharning~~ to Agency.
 5. DDA/and Office Chief's Publishing articles on their managerial philosophy, style, plans, etc.
 6. New development ^{IMPACTING} ~~impalting~~ on Funds, Effort, personnel resources.
 7. Progress/updates on newly developed or developing systems or newly installed programs (i.e. security (badges), Logistics computer systems, SAFE, even GAS). ✓

OFFICE OF FINANCE

GS-9 or below.

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

- ✓1. DDA support to overseas stations. More coverage of accomplishments by middle level employees, employee benefits.
2. That's difficult, you've covered so many. Just make sure they're interesting to everyone - not just one age or grade or office group. This is what I've found to be the best feature of Exchange.
3. Article or interview with our new DCI. Article on OF role and functions overseas. Article on impact of Congressional Oversight and its effect on the DDA.
4. Perhaps an article of general interest across Directorate such as AIM.

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OFFICE OF LOGISTICS

GS-10 thru 13

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. More internal workings of DDA.
2. Keep it factual. Articles on training courses which are unique, personnel, management--all of these are interesting. The article on courier service provides awareness.
3. Rotation of articles from each Division in each Office will provide insight into Office functions.
4. The good & bad of computer support/facts & figures; GAS/ICS interface; EEO overkill?

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5. An "ADMAG" article in each issue. News from other parts of the Agency.
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OFFICE OF LOGISTICS

GS-9 or below.

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. Have feature articles that relate to each component (Branch) within the DDA, [DDP], DDI, DDO, DDS&T.
2. General topics of interest to all employees as are in this issue and more pictures.
3. DDA's interface with other CIA offices; background on office management (i.e., schools, jobs, etc.)

OFFICE OF MEDICAL SERVICES

GS-14 or above

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

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1. Directorate-wide services offered by each Office either for components or individuals.
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OFFICE OF MEDICAL SERVICES

GS-10 thru-13

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

- ✓ 1. The exchange idea is probably good; topics & subjects could be of more value if written more definitively & included references for follow-up information. Many articles assure reader knowledge, e.g., APP, PDP, various project words, Senior Rotation Program.

OFFICE OF MEDICAL SERVICES

GS-9 or below

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. Parking, Why not a tunnel from West lot? Off Campus Ed. Program, Alcohol Program, Cafeteria prices. ✓

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OFFICE OF PERSONNEL

GS-10 thru 13

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. Areas such as Employee Benefits which are of interest to a large number of employees. Things such as proposed or actual changes in hospitalization insurance, FECA benefits, etc.
2. New badge machines--are the machines to be put in use in the near future?
3. What is the Agency doing to conserve energy; dress codes; parking facilities at all bldgs., enforcing laws on security breaches!
4. Articles on functions/events of DDA careerists who are assigned to non-DDA Offices.
5. Discontinue publication and increase verbal communication.
6. EAA--similar people-oriented topics.
- ✓ 7. I especially liked Profile: The Couriers. Can we have more profiles?
8. OLOG/Printing & Photography Div. -- "ETECS" Electronic Text Editing Composition System.
9. Progress on employment of handicapped.

OFFICE OF PERSONNEL

GS-9 or below

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. Profile on Deputy Directors and Office Heads. More "people" oriented on awards--who were they; value and result of award. Article on handicapped--how is Agency coping?
2. Suggest that Exchange provide space within the magazine for question and answer series in response to reader inquiries.
3. The Office of Personnel has a bad reputation throughout the Agency. It may help if you devote more time to the different aspects of personnel work.
4. Employee benefits, i.e., use of library, vacancy notices listed and etc., future changes.
5. I would like to see more articles of general interest and of the long-range goals, trends and aspirations of the various elements comprising the DDA.
6. Why does it take so long to get anything through Procurement Division? Why is the response time for most logistical services so long? Has an article been done yet about the General Accounting System (GAS)? What is the status of the new badge system? ✓
- ✓7. Just fine as is.

OFFICE OF SECURITY

GS-14 or above

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. A survey report providing statistical information which reflects the amount of time expended by Office Directors in person-to-person communication with employees in grade GS-13 and below.
- ✓ 2. Drop publication.
3. Continue articles describing little functions of the DDA Offices.
4. A) more information concerning proposed reorganization of the IC as proposals become finalized .
B) all articles of current interest are most interesting.

OFFICE OF SECURITY

GS-10 thru 13

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. Further publication of this magazine is a financial waste.
2. None.
3. A follow-up on the OP morale survey, i.e., some results perhaps.
4. Inclusion of some material oriented more to DDA activities overseas.
- ✓ 5. More about employee benefits. ✓
6. Any function worth doing it worth being enthusiastic about and can be interesting. We are not laying bricks but building a cathedral.

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OFFICE OF TRAINING

GS-14 or above

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. What's the DDA doing overseas--reorganization if any in the planning.
- ✓ 2. Career Management; medical counseling services--perhaps already covered; CTP (Career Training Program).

OFFICE OF TRAINING

GS-10 thru 13

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

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1. Advancement of women in DDA--average age, grade, years with Agency of men vs. women for clericals and professionals. Not so much of the "pat ourselves on the back" type of article--how about a section on Directorate problems (maybe some readers can suggest solutions to others' problems.)
-

OFFICE OF TRAINING

GS-9 or below

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. None.
2. How about some "dream" articles such as where an office is going (not the already accomplished.)

O/DDA

GS-14 or above

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. Impact of "revelations" of last few years with cut-back in overseas OPS on DDA support for overseas areas. DDA experience with EEOC, FEPC, Upward Mobility quotas, etc.--positive and negative points.
2. Believe topics chosen by the individual offices is the way to go. What is important to an office is or should be important to a DDA careerist.

/ -

O/DDA

GS-10 thru 13

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. More personal examples of how DDA people support other Directorates, i.e., an Admin Officer in a DDI or S&T office, a Chief of support overseas. How do they, as individuals, contribute to the mission of CIA. ✓
- ✓ 2. The Agency's program for dealing with alcoholism. In my opinion it is almost non-existent and needs fresh attention.

O/DDA

GS-9 or below

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

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Other

GS-10 thru 13

WHAT TOPICS OR SUBJECT AREAS DO YOU SUGGEST FOR FUTURE PUBLICATION?

1. Subject variety is good. Keep it light and newsy.
2. FOIA, PA Program, Moratorium on document destruction.
- ✓ 3. DDA news! (i.e., organizational changes--assignments to key positions--DDA policy projections, changes, etc.) ✓
4. Articles a bit too stiff and selfserving... maybe be more candid?
5. The Code of Conduct U.S. Current Social mores.
6. Describing the processing of an applicant for employment's (paper work, etc.) A Lot of times things happen during this process that make people who are hired wonder why this or that took so long, etc.

7. Suggestion Awards - What types of ideas needed?

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